

## TOWN OF HUDSON

115 PARSONAGE STREET

HUDSON, IN 46747

(260) 587-9500

TOWN COUNCIL MEETING

Date: 9/22/15

& Budget Hearing

CALL TO ORDER: Budget Hearing 6 pm by Pres. Kope, followed by Pledge of Allegiance.

**ROLL CALL:** Phil Dawson X Kathy Kope X Melissa Westafer X Marlene Smith, Clerk-Treasurer X  
Budget hearing on proposed 2016 budget has been published on Gateway, at Town Hall and Post Office.  
Expected short-fall of Levy- Legal reps. Will review. Pres. Kope asked if there were any comments from the floor regarding the proposed budget. No response.

Motion by Kope, 2<sup>nd</sup> by Dawson to close Budget Hearing. Approved. Adjourned 6:05 pm

**Council meeting:** Called to order by Pres. Kope at 6:05 pm.

**Attendees:** Jim Knost (Hudson Industries), Dave Koenig (SCEDC), Steven Clouse, Andy Mast, Ed Miller, Rick Bailer, Jennifer Dawson.

**MINUTES:** Motion by Kope, 2<sup>nd</sup> by Westafer to approve minutes of August 25 meeting. Approved.

**New Business:** Hudson Industries petition for tax abatement on proposed addition. S.Clouse stated that their recommendation is to approve Preliminary Findings and Resolution Designating Specific Property as Economic Revitalization Area(Ordinance 2015-5), and publish the Legal Notice & Notice of Public Hearing to be held Oct. 27, 2015 at 6 pm. Petition for Tax Abatement to be placed on hold until next month's meeting to clear up paperwork issues regarding Economic Revitalization Area. Motion by Kope, 2<sup>nd</sup> by Dawson to approve the Preliminary Findings & Resolution. Clouse provided Marlene with copies of Legal notices to be published. J.Knost of Hudson Industries said they anticipate pouring concrete before Oct. 27 public hearing. Clouse stated they expected a non-compliance issue, and will need a waiver to proceed at the Oct. 27 meeting. OK'd by Council for Hudson Industries to proceed with concrete pouring due to possible weather problems if they wait.

**MARSHAL:** no report

Kope stated that A.Quick has been informed that we request a signed resignation. Kope has been in contact with Steuben County Sheriff's Dept., who will assist Hudson when Concus is not on duty. D.Concus has been asked to address the issue of junk vehicles at various locations in town. Concus will copy the ordinance and present to the owners. NOTE: will need to schedule Executive Meeting 9/29 @ 6 pm to discuss Marshal position.

**FIRE DEPARTMENT:** Andy Mast

Praxair invoice for \$113.25 to be paid from medical part of budget for HVFD. Josh Odom to bring Marlene paperwork regarding insurance. Car show and Tractor pull was a success. Have had 4 medical runs, 5 mutual aid, and 2 fire calls for the month. Trucks will be being taken to Gordon's for servicing.

**UTILITY DEPARTMENT:** Ed Miller (see report)

Crack fill price increase since first estimate. Price of \$6150 for one day. Kope moved, 2<sup>nd</sup> by Westafer to approve \$6150 crack fill- funds to come partly from TIF and partly from LRS. Ed requested pre-approval to spend up to \$500 to purchase replacement street signs and warning signs. Motion by Kope, 2<sup>nd</sup> by Westafer to allow spending for signs. Approved. Discussion that Ed is to proceed also with getting the generator replaced/repared so it will be available when required.

**CLERK'S REPORT:** Marlene Smith (see report)

Dawson asked if C.Olson could attend the ILMCT meetings next month with me to get familiar with the people and processes. NOTE: Marlene sent out a message on the list serve to inquire if guests are allowed.

**LEGAL:** Steven Clouse

Nothing to report other than what has already been covered.

**Planning Commission Report:**

Not present.

**Board of Zoning Appeals**

Not present.

**OLD BUSINESS:**

**NEW BUSINESS:** Rick Bailor asked if the books will be audited at the end of the year before the new Clerk-Treasurer takes over? Expect that they will be, but SBOA has not audited since the 2010-2011 books were audited.

Enquiry regarding the old hardware on Main St. Kope stated she has been in contact with Fred Gittens, Jr., owner who intends having a company out of Auburn demolish the building by the end of the year.

D.Koenig of Steuben County Economic Development requested that Hudson sign a letter of agreement regarding the new training facility at the south side of Angola. He is not requesting financial aid, just support of the program. He also stated there would be a 2<sup>nd</sup> Annual Made in Steuben event this year. Council was in agreement to support the training facility.

**CLAIMS:** Were presented by Clerk, approved, and signed by Council.

**ADJOURNMENT:** Motion by Kope, 2<sup>nd</sup> by Dawson to adjourn. Passed. Meeting adjourned at 6:50 pm.

Respectfully submitted

Marlene Smith

Clerk-Treasurer

Approved:



K. Kope

President, Hudson Town Council

**NOTICE TO TAXPAYERS**

The Notice to Taxpayers is available online at [www.budgetnotices.in.gov](http://www.budgetnotices.in.gov) or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at **115 Parsonage, Hudson.**

Notice is hereby given to taxpayers of **HUDSON CIVIL TOWN, Steuben County, Indiana** that the proper officers of **Hudson Civil Town** will conduct a public hearing on the year **2016** budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of **Hudson Civil Town** not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, **Hudson Civil Town** shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of **Hudson Civil Town** will meet to adopt the following budget:

Public Hearing Date	Tuesday, September 22, 2015	Adoption Meeting Date	Tuesday, October 27, 2015
Public Hearing Time	6:00 PM	Adoption Meeting Time	6:00 PM
Public Hearing Location	115 Parsonage, Hudson	Adoption Meeting Location	115 Parsonage, Hudson
Estimated Civil Max Levy	\$147,013		

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy
0101-GENERAL	\$160,000	\$120,613	\$18,000	\$94,199
0254-LOCAL INCOME TAX	\$6,227	\$0	\$0	\$0
0706-LOCAL ROAD & STREET	\$4,100	\$0	\$0	\$0
0708-MOTOR VEHICLE HIGHWAY	\$37,092	\$26,400	\$0	\$24,435
0720-MAJOR MOVES - TOLLROAD COUNTIES	\$0	\$0	\$0	\$0
1151-CONTINUING EDUCATION	\$0	\$0	\$0	\$0
2379-CUMULATIVE CAPITAL IMP (CIG TAX)	\$1,500	\$0	\$0	\$0
2391-CUMULATIVE CAPITAL DEVELOPMENT	\$5,275	\$12,776	\$0	\$5,608
2411-ECONOMIC DEV INCOME TAX CEDIT	\$26,300	\$0	\$0	\$0
Totals	\$240,494	\$159,789	\$18,000	\$124,242





September 22, 2015

## ***Hudson Utility Department Monthly Report***

***GT Contracting Inc. submitted a bid proposal for street crack sealing, the price had increased to \$6150.00 that will be a \$1200.00 difference from the last bid proposal. The rising cost of material was the reason for the price change.***

***The street department is requesting approval to spend up to \$500.00 on replacing worn and faded street name and warning signs.***

***The utility department has recently received utility locate notices from IUPPS, that NIPSCO plans to retire gas service to nineteen vacant trailer lots at Greenbrier Estates Inc.***

# Clerk's Notes:

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9/22/15

1. Had to order ink supplies for Xerox copier and cleaning/maintenance kits. Total charged to Town Visa account: \$502.94.
2. ILMCT District Meetings and Education Day are scheduled for October 14 & 15, so Clerk's office will be closed both days. Registration cost \$140.00.
3. I put out information that there will be no election in Hudson this year since there were only four people who applied for four positions. We all will be in office by default. The next election that will pertain to our residents will be in May of 2016.
4. Per phone conversation with County Clerk's office, our new Clerk-Treasurer can go there and get sworn in, then she will be able to swear the rest of us in on January 1<sup>st</sup>. Even though there will be no actual election in Hudson, all 'elected' officials will receive certificates of election.
5. Received information from Xerox on their new program for small businesses. I made copies for each of you to look over and they are in your mail slot downstairs. It's quite a different plan than we've had for the one we have now.
6. Since Farmer's State Bank will be closing on November 30<sup>th</sup>, 2015, Hudson residents will be informed that the bank will no longer take our utility payments after October 31<sup>st</sup>, 2015.
7. I intend getting with Hester Stouder again when she is available to help with some understanding of the accounting software program
8. The Sep. 17<sup>th</sup> Planning Commission meeting was cancelled because there was not a quorum of members to vote. Next scheduled meeting will be October 22 at 6:30 pm.
9. Next Council meeting will be Oct 27<sup>th</sup> at 6 pm, starting with the budget adoption meeting first, then the regular Council meeting.

MONTHLY FINANCIAL STATEMENT as of: 9/22/15 August 2015

FUNDS	Total Beginning of Month	Previous Receipts YTD	RECEIPTS FOR MONTH	YTD Receipt Totals	TOTAL BAL. & REC'T	Previous Disbursed YTD	DISBURSED FOR MONTH	Total YTD Disbursals	TREASURER'S BALANCE
GENERAL	31206.70	174181.83	18069.01	192250.84	49275.71	144163.19	11715.46	155878.65	37560.25
MOTOR VEHICLE	12199.65	24318.30	2088.06	26406.36	14287.71	11735.32	1157.00	12892.32	13130.71
OPD-DUI	1557.80	0.00	0.00	0.00	1557.80	0.00	0.00	0.00	1557.80
L.R.&STREETS	3445.79	2681.02	95.17	2776.19	3540.96	3125.50	0.00	3125.50	3540.96
C.C.I.	2.17	602.69	0.00	602.69	2.17	4934.95	0.00	4934.95	2.17
C.C.DEVELOP	13269.23	3104.71	0.00	3104.71	13269.23	3000.00	0.00	3000.00	13269.23
CREDIT	(3647.13)	16342.76	2334.68	18677.44	(1312.45)	29692.44	400.00	30092.44	(1712.45)
L.E.C.E.	1056.67	322.00	16.00	338.00	1072.67	50.00	0.00	50.00	1072.67
TIFF	65626.16	30019.24	0.00	30019.24	65626.16	39643.45	4856.00	44499.45	60770.16
LEVY EXCESS	41.61	0.00	0.00	0.00	41.61	0.00	0.00	0.00	41.61
LOIT	(2557.86)	7858.69	1122.67	8981.36	(1435.19)	4918.60	0.00	4918.60	(1435.19)
ASSISTANCE FIREFIGHTERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MM-CASH	88424.75	0.00	0.00	0.00	88424.75	0.00	0.00	0.00	88424.75
<b>SUB TOTAL</b>	<b>210625.54</b>	<b>259431.24</b>	<b>23725.59</b>	<b>283156.83</b>	<b>234351.13</b>	<b>241263.45</b>	<b>18128.46</b>	<b>259391.91</b>	<b>216222.67</b>
<b>WATER</b>									
OPERATING	71099.71	146835.45	27279.00	174114.45	98378.71	112599.85	18314.24	130914.09	80064.47
BOND & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CUSTOMER DEPOSITS	7275.34	500.00	100.00	600.00	7375.34	0.00	0.00	0.00	7375.34
WATER RESERVE	10793.84	1164.16	267.13	1431.29	11060.97	0.00	0.00	0.00	11060.97
CD#	1006.06	0.26	0.13	0.39	1006.19	0.00	0.00	0.00	1006.19
CD#	5000.00	0.00	0.00	0.00	5000.00	0.00	0.00	0.00	5000.00
<b>TOTAL</b>	<b>95174.95</b>	<b>148499.87</b>	<b>27646.26</b>	<b>176146.13</b>	<b>122821.21</b>	<b>112599.85</b>	<b>18314.24</b>	<b>130914.09</b>	<b>104506.97</b>
<b>WASTEWATER</b>									
OPERATING	40401.81	71858.73	10349.01	82207.74	50750.82	50886.42	9459.21	60345.63	41291.61
BOND & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2 YR-086-11056	10000.00	0.00	0.00	0.00	10000.00	0.00	0.00	0.00	10000.00
<b>TOTAL</b>	<b>50401.81</b>	<b>71858.73</b>	<b>10349.01</b>	<b>82207.74</b>	<b>60750.82</b>	<b>50886.42</b>	<b>9459.21</b>	<b>60345.63</b>	<b>51291.61</b>
<b>CASH ON HAND</b>	<b>50.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50.00</b>
<b>TOTAL FUNDS</b>	<b>356252.30</b>	<b>479789.84</b>	<b>61720.86</b>	<b>500.00</b>	<b>417973.16</b>	<b>404749.72</b>	<b>45901.91</b>	<b>450651.63</b>	<b>372071.25</b>

OUTSTANDING

CASH ON HAND	50.00								
TOWN OF HUDSON	10767.00	Hudson		10767.00				356015.18	
TOWN OF HUDSON	347646.49	Hudson sweep	65	347646.49	2463.31			0.00	
CD WATER	1006.19			1006.19				0.00	
CD-WASTEWATER	10000.00			10000.00				0.00	
CD-WATER RESERVE	5000.00			5000.00				0.00	
								1006.19	
								10000.00	
								5000.00	
								5000.00	
								372071.37	
								variance	0.12

NOTE: Gen fund includes Park fund.



**Accounts Payable** Town of Hudson  
**Voucher Register**

**TOWN**

NOTE: ALL ACCOUNTS HAVE BEEN COMBINED

For Period 8/26/15 to 9/22/15

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Fund	DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	OFFICE DEPARTMENT OR FUND	AMOUNT OF VOUCHER	AMOUNT ALLOWED	CHECK/WARRANT NUMBER	MEMORANDUM (See Note (2) Above)
water/waste	27-Aug		U.S. Post Office	util	\$77.52		15873	postage for Sep bills
tif	28-Aug		Farmer's State Bank	redevelop	\$600.00		15874	24 loan
tif	28-Aug		Farmer's State Bank	redevelop	\$600.00		15875	49 loan
gen	28-Aug		Hudson Utilities	town	\$193.38		15876	water/sewer use loc.gov't
gen/w/w	28-Aug		Century Link	town	\$438.12		15877	phone service
gen	28-Aug		Hester Stouder	town	\$360.00		15878	acc'tg assistance
gen/w/w	28-Aug		NIPSCO	town	\$1,615.09		15879	electric/gas service
gen	4-Sep		D. Concus	HPD	\$491.86		15880	salary
g/w/w/mvh	4-Sep		E. Miller	St/Util	\$1,166.96		15881	salary
g/w/w/cedit	4-Sep		M. Smith	C-T	\$1,093.89		15882	salary
tif	4-Sep		Farmer's State Bank	redevelop	\$600.00		15883	24 loan
tif	4-Sep		Farmer's State Bank	redevelop	\$600.00		15884	49 loan
water	4-Sep		Sandhill Environmental	util	\$470.00		15885	annual water testing
gen/water/waste	4-Sep		Gov't Acctg Solutions	town	\$825.00		15886	qtrly pmt on Acctg software
water/waste	4-Sep		Ashley utilities	util	\$4,618.47		15887	water/sewer purchase
gen	10-Sep		EFTPS	town	\$2,321.88		eft	Fed. Inc/SocSec/Medi
gen	10-Sep		INDOR	town	\$494.39		eft	St/Co Inc tax
water	10-Sep		INDOR	util	\$665.33		eft	Aug. sales tax
util	10-Sep		INDOR	water	\$358.17		15888	3rd qtr util tax
tif	11-Sep		Farmer's State Bank	redevelop	\$600.00		15889	24 loan
tif	11-Sep		Farmer's State Bank	redevelop	\$600.00		15890	49 loan
water	11-Sep		Sandhill Environmental	util	\$25.00		15891	monthly water test
tif	11-Sep		Noble REMC	redevelop	\$57.00		15892	electric service
water	11-Sep		Repubic Services	util	\$2,037.00		15893	trash service
gen	11-Sep		Peters Municipal Consultants	town	\$4,454.68		15894	budget assist
gen/w/w	11-Sep		Eberhard & Weimer	town	\$780.00		15895	legal service
water	15-Sep		Neal Lockwood	util	\$100.00		15896	Deposit refund
xfer water towaste	10-Sep		transfer from water to waste	util	\$0.00			14556.43 Aug rec'ts.
					\$26,243.74			

